

Documents	Natural person	Legal entity
Application Form	Printed copy with signature	Printed copy with company stamp
Identification certificates of the applicant	Photocopy of passport, Chinese translation signed/chopped by the translator	Photocopy of business license/ institution certificate for entities registered in China; for entities registered outside China, original legalised or notarised version of the legal incorporation document which includes at least the following information: name of the entity, incorporation date and place, certificate number and validity.
Ownership statement	Commission contract; or Joint development contract; or Assignment by the superior authority.	
	<p>For copyrighted work A sample on hard copy or electronic media; together with a Work Specification introducing the intention, process and the uniqueness of the creation; signature of the author</p>	
	<p>For software copyright Normal submission: The identification materials of the program and files shall consist of 30 successive pages from the beginning and the end of the source program or any kind of file. Where the whole program and files have less than 60 pages, the whole source program and files shall be submitted. Except in special situations, each page of the program shall have no less than 50 rows and each page of file shall have no less than 30 rows. Exceptional submission: (any of the followings) 1) 30 successive pages from the beginning and end of the source program, among which the credential part be covered by black wide oblique lines, but the covered part may not exceed 50% of the source program submitted; 2) 10 pages from the beginning of the source program, plus 50 successive pages from any part of the source program; 3) 30 successive pages respectively from the beginning and end of the target program, plus 20 successive pages from any part of the source program.</p>	